DELIVERY ORDER   FINAL

1. CONTRACT NO.	2. DELIVERY ORDER NO.	3. EFFECTIVE DATE	4. PURCHASE REQUEST NO.
N00178-05-D-4257	JU01	09/29/2006	N40080-06-NR-55776

5. ISSUED BY	CODE N40080	6. ADMINISTERED BY	CODE S3915A
NAVFAC Washington Wanda J McQueen AQ 1315 Harwood St SE Washington Navy Yard, DC 20375 wanda.mcqueen@navy.mil 202-685-3188 Ext.		DCMA PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427 PHILADELPHIA, PA 19111-0427	

7. CONTRACTOR	CODE 1UVD1	FACILITY	8. DELIVERY DATE
Cosmic Software Technology 14 Benedek Road Princeton, NJ 08540-2228			See Section F
			9. CLOSING DATE/TIME
			SET ASIDE TYPE
			10. MAIL INVOICES TO See Section G

11. SHIP TO	12. PAYMENT WILL BE MADE BY	CODE HQ0337
See Section D	DFAS Columbus Center, North Entitlement Operations P.O. Box 182266 Columbus, OH 43218-2266	

13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Cosmic Software Technology		Ranvir K. Sinha, President & CEO	
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA

See Section G

15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
	See the Following Pages				

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Dean E Koepp	22. TOTAL
	09/29/2006 CONTRACTING/ORDERING OFFICER	}

SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

2001	Task 2.1 Information Technology Specialist (Washington Navy Yard) (O&MN,N)	2000.0 LH
2002	Task 2.2 Application Systems Subject Matter Expert (Washington Navy Yard) (O&MN,N)	2000.0 LH
2003	Task 2.2 Application System Subject Matter Expert (Dahlgren, Va) (O&MN,N)	2000.0 LH
2005	Task 2.3 Contract Technical Representative Support (Washington Navy Yard) (O&MN,N)	2000.0 LH
2006	Task 2.3 Contract Technical Representative (Washington Navy Yard) (O&MN,N)	2000.0 LH
2007	Task 2.3 Contract Technical Representative (Patuxent River, MD) (O&MN,N)	2000.0 LH
2008	Task 2.4 Metrics Reporting Support (Washington Navy Yard) (O&MN,N)	2000.0 LH
2009	Task 2.5 Database Administrator Transportation Specialist (Anacostia, DC) (O&MN,N)	2000.0 LH
2010	Task 2.6 Web Content Author and Graphics Designer (one position @ Washington Navy Yard) (O&MN,N)	2000.0 LH

SECTION C DESCRIPTIONS AND SPECIFICATIONS

1. Overview

NAVFAC Washington requires technical, operational and reengineering support of its CIO IT Systems. NAVFAC Washington and its Parent Command Naval Facility Engineering Command (NAVFAC) utilize a series of enterprise systems to manage the workload. The family of systems is comprised of GOTS and COTS hosted at the NAVFAC hosting facility NITC Port Hueneme California. CIO tools covered under this SOW are SPS, , SPM, MAXIMO Fleet, eProjects, eContracts WebCM, NET, ISF Tool, DADMS, SRE Tool, eMarket Place, EITSMS, and the suite of systems used by NAVFAC.

2. Work Description

The following full-time positions are required to be on-site at the identified location:

2.1 Information Technology Specialist (One Position @ WNY)

Responsible for data base administration, help desk support, system operational maintenance and training support. On the DOD Standard Procurement System (SPS) for the acquisition business line at NAVFAC Washington. Perform functions and tasks involving conventional system administration roles, such security issues, database operations, login screens and troubleshooting. Maintain user community in SPS (Create/Delete Users). Provide technical and application assistance to all field components, as required. Identify and resolve SPS technical issues. Attend SPS related conferences.

2.2 Application System Subject Matter Expert (Two Positions; 1 @ WNY, 1 @ Dahlgren)

Responsible for the day to day system administration and process coordination of NAVFAC Washington IT Work Management Systems (ieFACMAN, SPM, eProjects,). Support the daily operation and utilization of the IT system, perform such functions as assisting users in work input and process definitions. Help define work processes and provide training on such processes.

Support NAVFAC CI and PW staff in the following:

• Provide progress reports to the NAVFAC Project Officer for the monthly Executive Review.

• Document and define current business processes by business lines

• Provide technical and application assistance to all field components, as required.

• Work with the team to document solutions and work-around for all business lines. Develop and maintain a method for their dissemination.

• Work with the work management team to define specific business line related PM business practices which can be modified to optimize the functionality of the applications.

• Work with the team to develop a NAVFAC process for institutionalizing continuous process improvement throughout the user community.

• Assist with the end-to-end cross business line workflow and mapping.

• Identify key integration issues that facilitate end-to-end project workflow between business lines.

• Develop data metrics reports that portray the synchronization or out-of-sync condition of NAVFAC Washington data between and within applications.

• Assist in the development of an enterprise-wide, NAVFAC Washington facilities management strategic plan and system architecture to include "as-is" and "to-be" analysis of NAVFAC Washington business processes, infrastructure, standards, systems, applications, and data

• Assist in the development of a ieFACMAN and SPM migration plan, which will include detailed steps starting from the analysis phase through post-cutover support

• Recommendations on technical strategies and tools to facilitate ieFACMAN and SPM configuration standards (e.g., core standards, data dictionary, use of customization, database configuration, triggers, interfaces, screens, reports, documentation, upgrade path to future versions of ieFACMAN and SPM.)

2.3 Contract Technical Representative (CTR) Support Navy Marine Core Intranet (NMCI) (NET, ISF Tool, DADMS, SRE Tool, eMarket Place, EITSMS) (Three Positions; 2 @ WNY, 1 @ PAX River)

Support business process

The Navy Marine Corps Intranet (NMCI) provides the Department of the Navy with a full range of network-based information services on a single, enterprise wide intranet. Through NMCI, the Navy and Marine Corps will gain secure, universal access to integrated voice, video and data communications. The common environment will improve security across the enterprise, periodically integrate the most up-to-date commercial technologies and centralize information technology budgeting and expenditures for the department.

Work under this task includes but not limited to:

• Manage NMCI orders on corporate Network Enterprise Systems (NET)

• Execute user requirements through Service Request Management (SRM)

• Maintaining accurate inventory

• Manage and coordinate NMCI Site deployments

• Collaborate on construction projects for IT support requirements

• Develop and manage NAVAFC Washington Software templates

2.4 Metrics Reporting Support (One Position Location WNY)

Responsible for maintaining the NAVFAC Washington portals of the corporate web site. Also responsible for the management and the integrity of all content within the website, Incumbent is responsible for the development and execution of data reports as required by business lines within NAVFAC Washington. Working knowledge of the following tools is required:

• Oracle Financial Analyzer

• Oracle Discoverer

• Oracle Application Server

• Oracle Reports

• Oracle Portal Development

• Oracle Database

• Oracle Forms

• Oracle Designer

• Oracle J Developer

• Oracle – Workflow

• JAVA Script

• PL Sequel Development

• HTML DB

• SQL Plus

• Reports Builder

Access the following application for data mining and report development

• ieFacman Suite

• Facilities Information System (FIS)

• SPM (MAXIMO)

• Fleet manager

• EDMS – Document Management (indexes/searches)

• Standard Procurement System (SPS)

2.5 Database Administrator for Regional Transportation (One Position NAVFAC Wash Core)

The Contractor shall provide extensive system and process/policy support to the transportation Project Manager & Transportation Department Staff. The contractor shall provide the technical support required for the management of MAXIMO Fleet database and the inventory of equipment maintained by the system. Contractor will assist with the department over-site on budget and maintenance issues with the regional customers. Additional tasks required by incumbent as follows.

• Regional Site visits to investigate and resolve a variety of complex issues arising from day to day transportation related problems identify and recommend solutions to the Transportation manager.

• The contractor will identify short falls and will prepare internal operating procedures relating to transportation maintenance and operations.

• Reviews monthly budget and identifies expenditures for operations and maintenance functions.

• Monitors monthly customer billing for errors and inconsistency

• Develops monthly billing report and submits data file to comptroller department to execute customer billing

• Works as the transportation liaison with the Business Office, and the Comptroller Department to resolve personal issues, budget issues and to establish customer accounts.

• Develops maintenance work estimates and develops recommendations to allocate the resources necessary to accomplish the work.

• Develops management reports for the transportation office for business analysis.

2.6 Public Affairs/Communications Office Support (One Position @ Washington Navy Yard)

The purpose of the work is to assist the NAVFAC Headquarters Public Affairs Office in communicating mission-essential information to its workforce, clients, news media and business and industry.

The support function may include creating and maintaining webpages on NAVFAC's public and private websites, and placing content on NAVFAC's public and private websites with direction from NAVFAC Headquarters program offices and Public Affairs Office.

Prepares web-based Daily News Summary in coordination with Deputy Public Affairs Officer and distributes via email to all NAVFAC commands.

Preparing graphic designs for specialized communication products.

Assists NAVFAC HQ Public Affairs with quarterly web content training for NAVFAC program office representatives.

Ensures that a comprehensive, multi-disciplinary security assessment addressing content is conducted in accordance with the Privacy Act of 1974 (as amended).

Periodically reviews NAVFAC's Public and Private site for design and content improvement, with DoD, Navy and NAVFAC web design standards in mind. Ensures all links required are implemented and maintained.

Ensures that outdated or superseded information is identified and promptly removed from the system or appropriately archived in accordance with NAVFAC HQ Public Affairs approval.

Specific Personnel Qualifications Requirements – Individual shall be a United States citizen, meet the requirements set forth below, and be fully capable of performing in an efficient, reliable, and professional manner.

Description: Web Content Author and Graphic Designer

Position Requirements:

Educational: Bachelor's degree

General Experience: Knowledge and skills for designing and populating websites, maintaining public and private U.S. Navy websites, and preparing graphic designs for specialized communication products.

Specialized Experience: Proficiency in Oracle Collaboration Suite, MS Office, MS Access, Adobe Creative Suite 2, Front Page, HTML, Dreamweaver, Adobe Acrobat Professional 7.0.; proficiency in graphic design; knowledge and skills of DoD, and Navy Internet policies, Navy Public Affairs Instruction (provisions

relating to Internet Information), and Privacy Act of 1974 (as amended).

CONFIDENTIALITY: This project and all materials provided to the Contractor by the Government and results, conclusions and recommendations obtained thereof should be considered confidential in nature and treated with the same level of care that the Contractor treats its own confidential business information. The information shall not be disclosed, copied, modified, used (except in the completion of this project) or otherwise disseminated to any other person or entity at any time to include, but not limited to inclusion in any database external to the Government without the Government's express consent.

SECTION D PACKAGING AND MARKING

SECTION D PACKAGING AND MARKING

SECTION E INSPECTION AND ACCEPTANCE

not applicable

SECTION F DELIVERIES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

2001	10/2/2006 - 10/1/2007
2002	10/2/2006 - 10/1/2007
2003	10/2/2006 - 10/1/2007
2005	10/2/2006 - 10/1/2007
2006	10/2/2006 - 10/1/2007
2007	10/2/2006 - 10/1/2007
2008	10/2/2006 - 10/1/2007
2009	10/2/2006 - 10/1/2007
2010	10/2/2006 - 10/1/2007

SECTION G CONTRACT ADMINISTRATION DATA

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Accounting Data

SLINID    PR Number              Amount
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2001      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2002      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2003      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2005      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2006      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2007      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2008      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2009      N4008007RCPW005
LLA :
AA 97X4930 NE1L 000 77777 0 040080 2F 000190 67019017RCP5

2010      N0002507RC00028
LLA :
AB 1771805 2579 0252 94225 0 068732 2D 7RC028 AA40AA10AHS


Task Order Manager
Dean E Koepp, AQ3
1314 Harwood St. SE, Bldg 212
Washington Navy Yard, Washington, DC  20374-5018
dean.koepp@navy.mil
202-685-3218
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SUBMISSION OF INVOICES

Invoices shall be submitted electronically to the following email addresses:

robin.brower@navy.mil

wanda.mcqueen@navy.mil

Invoices will be paid through the Navy's electronic invoice database. Therefore, a signed Form 7300 shall be provided electronically with each invoice in order to accomplish electronic payment. Invoices may be submitted monthly based on performance. For each invoice submitted, the contractor shall detail the hours worked, a brief summary of the work accomplished, and bi-weekly time sheets signed by a government official.

SECTION H SPECIAL CONTRACT REQUIREMENTS

not applicable

SECTION I CONTRACT CLAUSES

Standard clauses apply

SECTION J LIST OF ATTACHMENTS

SECTION J LIST OF ATTACHMENTS